

Brief

Project Manager, Academies Enterprise Trust (AET)

The Royal Opera House (ROH) Bridge is seeking a freelance project manager to initiate and develop a programme of activity with the Academies Enterprise Trust (AET).

Academies Enterprise Trust and London Academies Enterprise Trust (LAET) are the largest multi-academy sponsor in the country. They currently sponsor 76 schools including a network of schools in the ROH Bridge region, in Essex.

We are seeking a project manager with a strong educational background that can confidently establish a working relationship between AET academy chain and the Bridge England Network (10 organisations) as well as having the relevant skills and experience to project manage a new film programme with AET that will support eight academies to develop student literacy skills through film.

Working across academy chains is a new venture for the Bridge network and one that presents an opportunity for Bridge work to have a national impact across a network of academies. ROH Bridge is the lead Bridge partner for this work with AET and is managing this commission on behalf of the network.

Royal Opera House Bridge works across Bedfordshire, Hertfordshire, Essex and North Kent. For more information, please visit www.roh.org.uk/bridge

Deadline : 5pm on Monday 13 January 2014
Submit to: kelly.lean@roh.org.uk
Contact: Kelly Lean, ROH Bridge Programme Manager

1. Background context

Following a series of exploratory meetings between senior staff from Arts Council England, Royal Opera House Bridge and the Academies Enterprise Trust an initial scoping exercise was carried out to identify the potential for collaboration and co-investment between AET and the Bridge England Network.

The over-arching themes are:

- Mapping how AET academies are already working in partnership with Bridges and the wider cultural sector in order to inform needs analysis and forward planning.
- Increasing take up amongst AET academies of the universal Bridge offer, free at the point of delivery, including support for academies to gain Artsmark and embed flexible and creative accreditation such as Arts Award. As part of this process we would like to identify where best practice exists.
- Identifying and supporting AET academies and staff with outstanding practice in cultural education to act as specialist leaders and advocates at a sub regional level.
- Supporting identified AET academies to develop their creative curriculum through co-investment in rigorous, innovative and bespoke local action research projects amongst clusters of academies which carefully quantify impact and disseminate effective practice more widely across the chain.

2. Overview of the role

This role will continue to develop our work with AET to address the aims outlined above.

This includes the following tasks:

Film project development phase - To develop a film programme in partnership with eight AET secondary schools (in Essex and London), that will raise achievement in pupils' literacy skills (reading, writing and communicating) through film. An outline project has already been developed for summer term delivery in partnership with AET and A New Direction (the Bridge for London). It is anticipated that the project manager will work from January to April to fully develop the film delivery plan in partnership with the network of eight schools, including fully costing the programme, helping AET to secure the necessary funds and recruiting film partners to help deliver the programme. As part of the planning process, we require a plan for Artsmark support and Arts Award delivery to be embedded.

Film project delivery phase - The project manager will then oversee the delivery and evaluation of the project from April – July 13, which will include teacher CPD as well as classroom activity and may involve recruiting several film partners to develop the activity. This is the first programme of activity we plan on developing with AET which will help facilitate the development of new creative approaches to the curriculum. While initially working with eight schools, the programme has a wider aim around increasing AET academies engagement with film as a tool for the development of literacy skills.

Film project evaluation phase - The role will also include establishing monitoring processes and conducting the evaluation the project.

To contribute to and maintain a database detailing how the AET academies are engaging with the Bridges universal offer as well as the wider cultural sector and to liaise with other Bridges to ensure information regarding Arts Award and Artsmark reaches all the academies within the network.

To co-ordinate the collection of case studies from across the Bridge England Network demonstrating how AET academies are engaging with Bridges and the wider cultural sector.

To work in partnership with ROH Bridge staff to develop the plans for a CPD cultural leadership programme for identified academy staff across the ROH Bridge region. This is currently at a very early stage of discussion, so we would be looking for the project manager to help shape this programme.

To document progress across all strands and report bimonthly to the AET Board.

3. Timescales

Project management to begin in January 2014 continuing through to July 2014, in the first instance.

5. Fee

Between £6,250 and £7,500 (an estimated 25 - 30 days), inclusive of expenses.

6. To apply

Please submit a proposal of no more than four A4 pages in length that details how you would approach this task and details your experiences that are relevant to this commission. Please also include your CV.

For an informal discussion about the role please contact:

Kelly Lean on 01708 892848 or 07939 584176 or kelly.lean@roh.org.uk (*enquiries before 6 January*)

Sally Manser on 01708 892820 or sally.manser@roh.org.uk (*from 6 January*)

Shortlisted candidates will be notified by Friday 17 January and invited to interview on Wednesday 22 January to discuss your proposal, with a view to immediate start. Please notify us as soon as possible if you are not available to meet on Wednesday 22 January.