



**A NEW
DIRECTION**
We create opportunity



with V&A East



STEP

V&A East

V&A East Community Engagement Intern

Location of role: V&A
Placement hours: 36 hours per week
Placement length: 12 months
Salary: London Living Wage (£11.05 p/h)
STEP Strand: Museum & Galleries

About V&A East

One of the Worlds' most significant new museum projects, V&A East will comprise two sister sites currently under construction in Queen Elizabeth Olympic Park, London.

Opening at Here East in 2024, V&A East Storehouse offers a new immersive experience, taking visitors behind the scenes and providing unprecedented public access to V&A collections. A short walk across the park, opening in 2025, V&A East Museum celebrates global creativity and making relevant to today's world. Both sites are part of East Bank, the

Mayor of London £1.1 billion Olympic legacy project, which will create a new arts innovation and education hub in Stratford`s Queen Elizabeth Olympic Park.

Our founding mission is to make the arts accessible to all.

More than just a museum or collections store, it will be a creative campus and social space embedded within its local community, focusing on equipping young people with the interest, knowledge and skills they need to flourish creatively.

Visit our website to find out more:

<https://www.vam.ac.uk/info/va-east>

About the role

The Community Engagement Intern will support the Community Engagement lead to deliver projects, research and support on programmes that inspire and connect our communities in east London with the collection and creative practice. The role will center around supporting our work with schools and young people as well as assisting with public events. An ability and willingness to regularly work after hours (Wednesday and Thursday evenings) and occasional weekends as part of the role is essential to meet audience and programme needs.

Example of typical areas of work will include assisting with evening workshops with and for young people, administration and coordination of our Youth Collective and visiting schools for outreach sessions with the Director of V&A East. The ideal candidate will have a hands-on, can-do approach to work, be a passionate about equity and engagement in the creative sector, and well organised.

Responsibilities

General

- Assisting the Community Engagement and Outreach Lead with the delivery and organisation of the pre-opening engagement programme for V&A East
- Assist with the delivery of creative workshops with schools, young people and public audiences including organising, ordering materials and refreshments, supporting participants to participate and evaluate
- Coordination and administration of the V&A East Youth Collective
- Attend and participate in meetings and events within the V&A and externally
- Carry our administrative tasks as required
- Contribute to the V&A East blog, writing regular posts as requested
- Shadowing colleagues, attending meetings and events where appropriate

Skills and experience

Job specific

- A demonstratable interest in a career in museums, galleries or the cultural sector
- Experience of living or working in east London and an understanding of the diverse communities in the area
- Previous experience of administration or research activities
- A demonstratable interest and commitment to the principles of equity, inclusion and participation within arts and culture

Core skills

- Enthusiastic, self-starter with a proactive approach to work
- Excellent communication and interpersonal skills
- Practical organisational skills and the ability to multitask and work under pressure
- Computer skills including fluent in Microsoft office and the ability to use finance and collection management systems following training

Behaviours

- Respect other's expertise, time, perspective and contribution
- Takes responsibility for delivering on actions, achieving high-standards and learning from mistakes
- Open to change, new ideas and suggestions; looks for opportunities for improvement and self-development
- Works with others outside of their own department in a collaborative, understanding and engaging way

Desirable, but not essential

- Experience of working with schools, young people or community groups

About STEP

STEP is a training programme for young East Londoners local to the Olympic Park, who are ready to bring ideas, creative energy and perspectives to the creative and cultural sector. You must be;

- Aged 18 to 30
- Resident of Hackney, Newham, Tower Hamlets and Waltham Forest and have attended school or college in these boroughs

Through STEP, you'll get paid London Living Wage over a 12-month training programme to develop a range of skills and creative approaches and build on your network across different organisations or departments. You'll complete a work-based placement, grow as part of a peer network, take part in regular professional development workshops, and get a budget to produce a collaborative project. We'll also connect you with a specialist industry mentor, provide careers coaching and continue to offer support as part of our community after the programme.

How to apply

Complete our STEP application form by 10am on 03 May 2022, you can upload video or audio responses.

STEP application form:

<https://bit.ly/3ieiStz>

For more information

If you require information in an alternative format, or want to speak to us about any access requirements, please contact us at goodgrowthhub@anewdirection.org.uk

Go to the Good Growth Hub website to find our more here about the STEP programme, book in to attend one of our information sessions, hear from STEP alumni and read out application guide for some expert tips.

<https://goodgrowthhub.org.uk/programmes/step>



**A NEW
DIRECTION**
We create opportunity

**GOOD
GROWTH
HUB**